

Pinehurst-Beverly Park National Night Out Planning Meeting

July 11, 2023

Welcome

Attendance: 5

- Online: Gary, Mike, Michael, Barb Wheeler, Melanie Rose.

Status - Gary James

- Revised letter from Mayor Franklin has been delivered via email. Committee to deliver a copy to Barb Wheeler and print some for distribution at the July 25th meeting in the park. 3 printed copies to Michael for distribution beforehand. He'll stop by after 14-14-14.
- Barb Wheeler to approach Value Village for books. Will visit early next week (7/17)
- Gary to contact Safeway manager for drinks (water, iced tea) and ice cream in cups, also snacks. Leftovers to B&G Club. Also regular ice for coolers
- Michael to inquire about dry ice. May not be needed, day-of decision
- Michael to inquire about whole fruit (or purchase and donate)
- Melanie - Protein snacks and low-allergy food
- Michael - Trader Joe's has prepackaged raisins and nuts
- Consensus - We cannot avoid allergies entirely, just have a variety
- Jessica Armstrong - Early Childhood Education, Volunteers of America. Head Start, not competition with B&G club.
- Parks has informed us the banner can go up two weeks prior (July 18th) at the earliest
- Valley View will not be staffing a table but will encourage their residents to attend our event

Park Cleanup - Melanie Rose

- Date has been set for Saturday, July 15th.

List of needs - Michael Hill

- Need volunteers at ice cream/snack table, for setup, for teardown, rover
- PBP Neighborhood table
- CERT table volunteers
- How many tables do we need?
 - 2 for food/drink distribution
 - 1 for PBPNA
 - 1 for CERT
 - 1 for VOA (will Jessica provide?)

- Lions Club will bring their own
- There are 4 available in the cache and Ian can pull more from B&G club
- Sign-up sheet - Gary to prepare for 7/25 meeting
- Melanie - Add games to checklist: cornhole, lawn Yahtzee, darts
- Barbara - Lions member with cornhole set, can staff
- Music - Mike to provide with Bluetooth speaker
- Michael will get the ice and fruit
- Check for freshness of water in cache, use & replenish
- Gary to check with EPD for crime prevention literature
- City has asked neighborhoods to request agencies as part of the NNO web page. Our request has been submitted already. We don't generally know who will show up until they do. Fire Station 5 has traditionally brought a truck and/or an ambulance.
- Schedule: Setup 5-6, Event 6-8, Teardown 8-8:30
- Rover should contact park goers to invite them to the event

Lions Club - Barbara Wheeler

- Lions Club member who does face painting is available. Melanie to inquire of her face painter as well.

Shopping List

- Bottled Water (Plain and Flavored)
- Other beverages (Tea)
- Bananas
- Tangerines
- Small apples
- Ice cream cups
- Ice for coolers
- Coffee (nice to have)

List of vendors

- Starbucks
- Safeway
- QFC
- Big Lots
- Corner Store across from Beverly Food Truck Park - fruit

Budget

- Procure items on the shopping list, either as in-kind donations or as purchases reimbursed from mini-grant
- After NNO (September meeting), reallocate unspent budget to Cache and publicity items

Bylaws Committee

- Email: Need more members on the committee. Melanie and one other person have expressed interest.

Next Meeting

- Thursday, July 20th 5-5:30 PM