

Pinehurst-Beverly Park National Night Out Planning Meeting

July 20, 2023

Welcome

Attendance: 5

- Online: Gary, Mike, Michael, Barbara Wheeler, Melanie Rose.

Status - Donations

- Donation letter: Gary went to Safeway, received contact information for the manager. Gary called this morning and the manager requires a tax-exempt form covering the neighborhood. Gary to confirm with Office of Neighborhoods.
- Barbara went to Value Village and they will provide books.
- Michael is lining up CERT folks. Needs a table. Went to QFC for fruit and the manager was not available; When she was, she needed to check with corporate. Winco is not donating. Ask the neighbors at next week's meeting for - approval of event budget - volunteers
- Big Lots - Melanie to inquire after this meeting.
- Starbucks - Art to inquire

NNO Inventory

Tables:

1. PBPNA
 - a. Neighborhood documents
 - b. Police pamphlets
 - c. Free stuff
2. CERT
3. Library
4. Early Childhood Education & Assistance Program (ECEAP)
5. Lions Club has their own
6. Refreshments (2-3 tables)

Sign-in sheets

- Volunteers (Tuesday 7/25 meeting) - Roles: Setup, Rover, Table, Breakdown, Games (Lions Club)
- Guests (Day of event)

Tables (7-8), Chairs (14-16)

- From B&G Club and Neighborhood cache

Coolers (5)

1. Soda
2. Tea
3. Water
4. Ice Cream
5. Fruit (if needed)

Other items

- Paper towels
- Plastic gloves
- Trash bin
- Recycle bin
- Canopies (if rain in forecast?)
- Neighborhood Banner
- Lawn Signs - Add NNO legend?
- A-Frame Signs - Attach poster after Tuesday's meeting

Other needs

- Name tags (we have some, are they enough?)
- Balloons?
- Advertising on social media (Facebook, Email, Nextdoor)